

After speaking with OSL and Facilities Management regarding the use of our stake posters I have obtained the following info:

1. Stake posters don't have a limit on time they are up, if they are maintained
2. If stake posters are fallen, facilities management will throw them away
3. If they are standing, facilities management will TRY to avoid them
4. Facilities management mows the "core" campus lawns M-Th, so maintenance is most important during this time.
5. Stake posters should never stay up over the weekend, they are subject to being thrown away
6. Stake posters must be five feet from any walk/bike path to allow room for people to crash
7. Stake poster may not be in the roundabouts, islands, etc in between bikepaths
8. If you'd like to make a sandwich board for long-term visibility, permits apps are available at OSL
9. Stake posters must ALL have the name of the campus organization they are posted by on them somewhere (ie "brought to you by the \_\_\_\_\_ interns of Student Health Service")
10. Stake posters are intended for one-time events